Agenda item 4.2

Training activities
Convener training activities

• Details in AMD 4.2
• Pilot training course run in June 2016 (Braunschweig)
• Ten training courses between June 2017 and July 2019
• Two courses this year, April in Ottawa, July in Berlin
• Total of 192 people trained

• One more course in November 2019
### Convener training courses

<table>
<thead>
<tr>
<th>When</th>
<th>Where</th>
<th>Trained Countries</th>
<th>Trainees</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 2017</td>
<td>St. Petersburg, Russia</td>
<td>Russia</td>
<td>24</td>
</tr>
<tr>
<td>Dec. 2017</td>
<td>Paris (BIML)</td>
<td>France, Netherlands, United Kingdom, Germany</td>
<td>12</td>
</tr>
<tr>
<td>Jan. 2018</td>
<td>Sydney, Australia</td>
<td>Australia, New Zealand</td>
<td>14</td>
</tr>
<tr>
<td>March 2018</td>
<td>Bratislava, Slovakia</td>
<td>Slovakia, Austria, Czech Republic, Hungary, Poland,</td>
<td>9</td>
</tr>
<tr>
<td>March 2018</td>
<td>Paris (BIML)</td>
<td>France, Netherlands, United Kingdom, Slovenia</td>
<td>10</td>
</tr>
<tr>
<td>June 2018</td>
<td>Tokyo, Japan</td>
<td>Japan</td>
<td>11</td>
</tr>
<tr>
<td>Sept. 2018</td>
<td>Beijing, China</td>
<td>China</td>
<td>48</td>
</tr>
<tr>
<td>Nov. 2018</td>
<td>Johannesburg, SA</td>
<td>South Africa, Kenya, Zambia</td>
<td>40</td>
</tr>
<tr>
<td>April 2018</td>
<td>Ottawa, Canada</td>
<td>Canada</td>
<td>13</td>
</tr>
<tr>
<td>July 2018</td>
<td>Berlin, Germany</td>
<td>Germany, Slovakia</td>
<td>10</td>
</tr>
</tbody>
</table>
Individuals trained to October 2019

Conveners (can also be secretariat): 35
Secretariats only (not convener): 5
Others (CIML members, Assignees, future conveners, local staff): 151
Of 62 TC/SC secretariats (48 persons)

- Trained: 63%
- Not trained: 37%
Of 47 PG conveners (35 persons)

- Trained: 71%
- Not trained: 29%
Feedback

• Questions/comments received during sessions have improved courses
• Several trainees emailed that courses helped them in their daily work
• Helpful follow-up emails from trainees with questions about procedures
• For two Chinese projects which had been inactive for some years, new convener appointed just before training produced new CDs within a few weeks of the training, including considerable re-organisation of existing drafts. Since then, the projects’ progress has been good
• Conveners of a new German project also made quick progress in advancing their project following the training session in July 2019
Convener training activities

• Completes initial intensive phase of convener training
• Maintenance still needed
  • For new staff
  • For changes to B 6 procedures
  • For refreshing knowledge
Close